

2020-21 Transportation Information

Seat Assignment

Per Board policy, riders are categorized as eligible, courtesy, or school of choice riders:

Eligible Riders

Eligible riders are students that reside further than the eligibility distances from their English catchment for their grade level per the table below or have been approved by Student Support Services as requiring transportation for their special needs. These students are prioritized in the seat assignment.

Grade Level	Eligibility Distance
Elementary	3.0 kms
Middle	4.0 kms
Secondary	4.8 kms

Please use this [application](#) to determine your distance from your English catchment school.

Courtesy Riders

Courtesy riders reside closer than the eligibility distances above from their English catchment school. Courtesy riders are only assigned seats not required for eligible riders. Courtesy seats are assigned based on the following priority on a route by route basis:

1. Elementary and Middle school students are assigned courtesy seats first based on distance to their English catchment school. If distance is the same, timestamp is the next criteria used.
2. Secondary school students are assigned the remaining courtesy seats based on distance to their English catchment school.

Please note that due to eligibility distance changes, there will be a reduction of available courtesy seats for the 2020-21 school year. If you are applying for busing as a courtesy rider, you should prepare to make alternate arrangements for Transportation.

School of Choice Riders

Unless a special route is approved by the Board of Education, **busing is not provided** for students to attend a school other than their English catchment school.

Registration

1. School bus registration for the 2020-21 school year will be open at 9:00 a.m. on March 2, 2020. To access the school bus registration form, go to:

<http://www.sd23.bc.ca/ProgramsServices/transportation/Pages/default.aspx>.

2. School bus registration for next school year closes on May 31, 2020. Registrations received before this date will be processed and parents will be advised of their child eligibility for school bus transportation.

3. Eligible students will be assigned a seat provided they have applied before the May 31 deadline. Courtesy riders will be assigned to bus routes with available seats, during the month of July. Our goal is to have all registrations received before May 31 processed and have those parents informed of their child's service status by July 31, 2020. Inquiries to Transportation about application status should be made **after** July 31, 2020.
4. School bus route, bus stop location and time at bus stop (bus pass information) will be distributed to parents in August once all bus routes have been confirmed.
5. Our goal is to respond to registrations received after May 31 by August 15 or within 10 business days of the application, whichever is latest. Please do not contact Transportation before this time to inquire on your service status. If the registration is for an eligible rider and seat space is available on the bus route, your child will be assigned a seat, however, there is no guarantee that late requests can be accommodated.
6. Please note that registrations will not be processed for families that have past due school and transportation fees for the 2019-20 or earlier school years. Please ensure that past due fees are paid or a fee subsidy is approved by your school prior to registering for school bus transportation.

Fees & Payments

When a student has been assigned a seat, you will be notified and a fee will be added to [Schoolcashonline](#), which is the fee system where you currently pay your school fees.

Payment of the \$300 transportation fee can be made by credit card or debit from your bank account on your Schoolcashonline account or you may pay in person at the School Board Office, located at 1040 Hollywood Road South. There are two payment options:

- Full payment by August 31st or
- Up to eight equal installments. Payment arrangements must be setup in Schoolcashonline by August 31 and fees must be fully paid by March 31.

A family plan is available for families who have 3 or more children riding the bus:

Family Ridership	Cost
One Child	\$300
Two Children	\$600
Three Children	\$750
Four or more Children	\$900

In cases of financial hardship, parents may choose to apply for a subsidy through Financial Services for income-based applications and through your school Principal for exceptional circumstances. Please consult the District website for more information.

Non-payment or breach of payment arrangements may result in your child being removed from the bus route.