



Section Four: Students

“Together We Learn”

435R - MEDICAL TREATMENT OF STUDENTS (REGULATIONS)

1. Advising Employees of their Responsibilities

The principal shall inform the staff members (and individually to those staff joining after that date), of Policy 435: *Medical Treatment of Students*. Specific reference will be made regarding:

- 1.1 employees must take supportive action towards the student’s physical well being;
- 1.2 employees must recognize the limitations of their ability to provide direct assistance;
- 1.3 all of the recognized authority of the parent is not awarded to employees.

2. Identifying Students with Vulnerabilities and Administering Medication

The District’s student registration form requires that health information be provided by parents when registering a child. When a student with a health condition requiring immediate action is identified, the student’s parents/guardians should be asked to complete a Medical Alert Planning Form as outlined in Regulations 436: *Managing Students With Medical Alert – Anaphylaxis*.

3. Identifying Students in Need of Medication While at School, and Supervising Self-Administration of Medication

When parents/guardians advise that a medication must be taken (orally or by an injection) by their child while at school, the principal shall take the following steps:

- 3.1 **Non-Prescription Drugs**
The principal shall inform the parents/guardian and, if necessary, the student that school employees will supervise student self-administration of only those medications prescribed by a physician.
- 3.2 **Prescription Drugs**
The principal shall inform the parents/guardians that they require a physician to complete a “Request for Administration of Medication at School Form” for prescription drugs. (Refer to 436R – Managing Students with Medical Alert/Anaphylaxis Conditions and related forms.)



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4. Transporting Students to a Medical Practitioner/Hospital in an Emergency

If, in the opinion of a school district employee, an injured or ill student can best be assisted by immediate medical or hospital treatment, the employee shall:

- 4.1 call an ambulance (the ambulance service fee will be paid by the Board of Education - see Policy 440 and Regulations *Injury/First Aid Procedure*);
- 4.2 transport the student by taxi or private car if an ambulance is not available;
- 4.3 notify the parents/guardians immediately;
- 4.4 submit receipts for any costs incurred to the Secretary-Treasurer for reimbursement.

5. Accident Reports

The principal shall report every accident or emergency situation to the Superintendent, using the form prescribed by the Board (Schools Protection Program Risk Management Incident Report form).

Date Agreed: November 13, 2002

Date Amended: April 15, 2008; November 27, 2013

Related Documents: 435, 435A, 436, 436R, Forms 436, 440, 440R