



Section Three: Staff

“Together We Learn”

335 – OCCUPATIONAL HEALTH AND SAFETY

The Board of Education believes that the workplace should be a healthy and safe environment. To achieve this, an Occupational Health and Safety Program has been designed, and will be maintained, to reduce injuries and disease.

In accordance with the Worker's Compensation Act and Regulations, a copy of the District's Occupational Health and Safety Program is available electronically to all staff through the District website.

1. The Board of Education shall be responsible for:
 - 1.1 ensuring the Superintendent of Schools/CEO develops and implements a District Occupational Health and Safety Program;
 - 1.2 establishing policy governing the Occupational Health and Safety Program.
2. The Superintendent of Schools/CEO shall be responsible for:
 - 2.1 ensuring the Health and Safety Program is being maintained;
 - 2.2 delegating an annual review of the Occupational Health and Safety Program;
 - 2.3 ensuring that management has knowledge of the Occupational Health and Safety Program.
3. All directors, principals and supervisors are required to:
 - 3.1 provide a healthy and safe environment;
 - 3.2 orientate new workers;
 - 3.3 provide ongoing training of workers;
 - 3.4 participate in regular safety meetings;
 - 3.5 perform inspections and conduct incident investigations;
 - 3.6 correct unsafe acts, health or safety hazards.
4. Workers' responsibilities include:
 - 4.1 learning and following safe work procedures;
 - 4.2 correcting hazards or reporting them to supervisors;
 - 4.3 participating in inspections and incident investigations when required;
 - 4.4 using personal protective equipment where required;
 - 4.5 helping to keep a safe workplace by recommending ways to improve the occupational health and safety program.

Date Agreed: September 23, 1992

Date Amended: September 25, 2002

Date Reviewed/Amended: November 13, 2002

Date Amended: March 26, 2003; June 23, 2010;

November 26, 2014; June 26, 2019; June 14, 2023

Date Reviewed: April 6, 2011

Related Documents - WCB Act & Regulations